

DEPARTMENT: ALL
CLASSIFICATION: NON-COMPETITIVE
APPROVED: JUNE 23, 2016

HEAD GROUNDSPERSON

DISTINGUISHING FEATURES OF THE CLASS: This is routine work requiring full knowledge of grounds maintenance practices. The work to be performed is outlined by superior usually leaving details to be worked out by this class. Immediate supervision may be exercised over the work of groundspersons or laborers. Performs skilled manual work in grounds activities. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Oversees, trains, assigns, and directs employees in the maintenance, care, and upkeep of grounds, buildings, facilities, and grounds;
2. Prepares work schedules and job assignments;
3. Oversees the operation, maintenance, and construction of necessary equipment at a park as needed;
4. Mows lawns and trims hedges; rolls, re-seeds and fertilizes lawns;
5. Operates a variety of grounds maintenance equipment;
6. Plants and cares for trees, shrubs and flowers;
7. Removes snow and ice from sidewalks, driveways, steps and building entrances;
8. Performs a variety of related grounds maintenance tasks including, preparing grounds for sports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Full knowledge of grounds maintenance practices, equipment and techniques, including maintenance practices and techniques for outside sport facilities; ability to supervise and perform this work safely. Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Completion of a standard grade school course **AND** two (2) years of experience in grounds maintenance work